DOE Contractors' Oracle Users Group Meeting ORAU/ORISE

April 25, 2000

Modules Currently in Production

- General Ledger
- Accounts Payable
- Purchasing
- Accounts Receivable
- Projects
- HR/Payroll
- Discoverer

Additional Modules

Cash Management - Plan to begin implementation 3rd quarter of FY 2000

Considering

 Activity Management Gateway

Collection Pack

Grants Management

Upgrade to Release 11 Scheduled for August 2000

Test Environment for Release 11

- Database version 8.0.5
- Performed pre-install steps
- Upgraded software to version 11.0
 and then upgraded to 11.03
- Currently experiencing problems with Payroll
- Post upgrade steps to be performed by technical staff

Upgrade Plan

- Team Members include module technical and functional leads
- Test plan for each module developed by functional lead to include all processes
- Technical leads will consolidate all plans into one master test plan
- Testing will follow a monthly accounting calendar

Upgrade Plan (cont'd.,

- Testing will be conducted with all technical and functional leads present to perform the processes order
- Key changes will be noted during testing for training requirements
- Training will be conducted in-hou prior to the upgrade
- New functionality will be tested, be not implemented until the start-u FY 2001

Travel

- Process Improvement Team
 - gathered information about current travel best practices
 - recommended process changes
 - · recommended a third party solution
- Team is currently scheduling software demos

New Initiatives

- Reimplement AR Currently evaluating set-ups and invoice process to develop better solution for billing customers
- AP EFT for travel reimbursements and supplier invoice payments
- Projects Test new functionality and implement changes beginning in October
- Reporting Better capabilities using Discoverer and new Release 11 functionality

Challenges

- 1099 Reporting
- Accepting credit card payments
- FY 2001 Start-up Data mapping changes to better report informati in the GL
- Revenue Generation and controlli agreement usage
- Cost budgets (import to Projects)
- · Release 11i

Business Process Changes

- Developed a detailed accounting calendar
- Refined month-end and year-end processes
- Developed Discoverer reports to monitor exceptions
- Set-up additional AR accounts to track various types of receivables

Hurdles and Successes

- FY'98 spent learning system capabilities in real-time situations
- FY'99 improved business processes based on lessons learned from FY'98
- FY'00 comfortable with system and its functionality